



**STATE PROCUREMENT OFFICE
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

13 FEB -7 A8:11

STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Department of Health/ Child and Adolescent Mental Health Division
Name of Requesting Department

SUBJECT: Request for Exemption

Pursuant to HRS §103D-102(b)(4) and HAR Chapter 3-120, the Department requests a procurement exemption for the following:

1. Describe the goods, services or construction. The focus of this Request is to support the development of a doctoral internship program in psychology that meets standards for accreditation by the American Psychological Association (APA). Accreditation helps to ensure that internship programs are setting and achieving high but reasonable standards in education and service delivery. Additionally, licensure for clinical psychologists in most states requires the completion of an APA-accredited internship, and the APA is currently working with licensing boards to make this requirement universal. Without licensure, most psychologists cannot be reimbursed for services. At present, the number of accredited internship slots in the state of Hawaii is inadequate. Without expanding these available positions, the state risks forcing local students to leave the state to complete their training, which significantly reduces the likelihood that these professionals will return to Hawaii to work in behavioral health.		
2. Vendor/Contractor Name : Western Interstate Compact for Higher Education dba WICHE		3. Amount of Request: \$ 26,665.00
4. Term of Contract: From: 4/1/2013 To: 3/31/2014		5. Prior Exemption Reference No.:
6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means: The Western Interstate Compact for Higher Education ("WICHE") of which Hawaii is an active member will provide consultation and technical assistance to the Hawaii Psychology Internship Consortium (HI-PIC) regarding the development and implementation of the internship program. As a member of the organization Hawaii is committed to working with the organization to improve access to higher education programs. WICHE will lead the effort to establish HI-PIC, and develop organizational structure, policies, procedures, and curriculum. WICHE will also prepare HI-PIC for accreditation by the APA. WICHE will provide financial support and will run the internship according to the philosophy, principles, and policies agreed to by all participating entities. WICHE will support the consortium partners in developing policies, procedures, and governance/operating structure. A Exempt Contract will be developed and approved by all consortium members to formalize contractual partnership obligations. See attached copy of the signed Compact.		
7. In selecting the vendor/contractor, explain in detail, the process the department will utilize to maximize fair and open competition: WICHE is a body corporate of each compacting state thus is to be treated as a state agency and exempted from 103D procurement rules. As a member of the WICHE organization Hawaii is committed to working with the organization to improve access to higher education programs. See attached copy of the signed Compact.		

8. Identify the primary individual(s) who is knowledgeable about this request, who will conduct and manage this process and has completed mandatory training. (Type over "example" and delete cells not used)

Name of Department Personnel	Division/Agency	Phone Number	e-mail address
John MacDonald	CAMHD/ Contracts	733-9338	john.macdonald@doh.hawaii.gov
Steven Osa	CAMHD/ Contracts	733-8386	steven.osa@doh.hawaii.gov
Janet Ledoux	CAMHD/ Contracts	733-4198	janet.ledoux@doh.hawaii.gov

9. The department shall ensure adherence to applicable administrative and statutory requirements, and all requirements, approvals, and internal controls for this request are the responsibility of the department.

I certify that the information provided above is, to the best of my knowledge, true and correct.

Department Head Signature

Date

For Chief Procurement Officer Use Only

Date Notice Posted

Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven calendar days or as otherwise allowed from date notice posted to:

Chief Procurement Officer
State Procurement Office P.O.
Box 119 Honolulu, Hawaii
96810-0119

10. Chief Procurement Officer (CPO) Comments:

☒ Approved

☐ Disapproved

Chief Procurement Officer Signature

Date